

## Secretary or Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off\*

<b>Organisation Name*</b>	Social Wellbeing Agency
<b>Secretary or Chief Executive**</b>	Renee Graham
<b>Disclosure period start***</b>	1 July 2023
<b>Disclosure period end***</b>	30/06/2024 (Renee Graham finished 19/06/24, interim Chief Executive Craig Jones incurred no expenses and received no gifts or benefits)
<b>Agency totals check</b>	Data and totals checked on all sheets
<b>Secretary or Chief Executive approval****</b>	This disclosure has been approved by the Departmental Secretary or Chief Executive
<b>Other sign-off*****</b>	This disclosure has been approved by the Director Office of the Chief Executive

Summary of expenses	Cost in NZ\$	GST inc / exc	Gifts and benefits	Count
<b>Travel expenses</b>	<b>\$1,611.97</b>	Figures include GST (where applicable)	<b>Number offered</b>	<b>2</b>
<b>Hospitality</b>	<b>\$0.00</b>	Figures include GST (where applicable)	<b>Number accepted</b>	<b>2</b>
<b>Other expenses</b>	<b>\$1,791.34</b>	Figures include GST (where applicable)	<b>Number declined</b>	<b>0</b>
<b>International Travel</b>	<b>\$0.00</b>	Figures include GST (where applicable)		
<b>Domestic Travel</b>	<b>\$1,611.97</b>	Figures include GST (where applicable)		
<b>Local Travel</b>	<b>\$0.00</b>	Figures include GST (where applicable)		

## Public Service Secretary or Chief Executive Expense Disclosure

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Public Service Secretary or Chief Executive	Renee Graham
Disclosure period start	1 July 2023
Disclosure period end	30/06/2024 (Renee Graham finished 19/06/24, interim Chief Executive Craig Jones incurred no expenses and received no gifts or benefits)
GST on costs	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

### International, domestic and local travel expenses

*All expenses incurred by Public Service secretary or chief executive during international, domestic and local travel. Group expenses relating to each trip.*

#### International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
		Nothing to disclose		
<b>Subtotal - international travel</b>		<b>\$0.00</b>		

#### Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
30 August 2023 - 31 August 2023		<b>Diversity Awards NZ</b>		
	\$497.63		Airfare: Wellington to Auckland (return)	Wellington/Auckland
	\$348.58		Accommodation: Cordis 1 night	Auckland
	\$79.50		Car park at Wellington Airport	Wellington
	\$95.50		Taxi from hotel to Auckland Airport	Auckland
22 November 2023		<b>DWNZ Board Meeting (Flight cancelled due to weather)</b>		
	\$47.00		Car park at Wellington Airport	Wellington
	\$367.06		Airfare: Wellington to Auckland (return)	Wellington/Auckland
	\$176.70		Flight change: Wellington to Auckland	
<b>Subtotal - domestic travel</b>		<b>\$1,611.97</b>		

#### Local Travel (within City, excluding travel to airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
		Nothing to disclose		
<b>Subtotal - local travel</b>		<b>\$0.00</b>		

**Total travel expenses**                      **\$1,611.97**

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<b>GST on costs</b>	Figures include GST (where applicable)
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### Hospitality Offered to Third Parties\*

*All hospitality expenses provided by the Public Service secretary or chief executive in the context of their job to anyone external to the Public Service or statutory Crown entities.*

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
		No information to disclose		
<b>Total hospitality expenses</b>		<b>\$0.00</b>		

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### All Other Expenses

*All other expenditure incurred by the Public Service secretary or chief executive that is not travel, hospitality or gifts.  
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with PSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
8 March 2024	\$65.00	International Women's Day Breakfast	Ticket to event	Wellington
1 July 2023 - 19 June 2024	\$0.00	Institute of Directors Membership (Entered as a nil cost because paid for by Public Service Commission)	Professional Membership	Wellington
28 May 2024	\$458.00	Data Storytelling Workshop (Essentials), run by Rogue Penguin	Professional Development	Wellington
1 July 2023 - 19 June 2024	\$310.50	NZME Herald Premium and BusinessDesk	Professional Subscription	Wellington
1 July 2023 - 19 June 2024	\$957.84	One NZ Phone and Data Subscription FY23/24	Phone and data costs	Wellington
<b>Total other expenses</b>	<b>\$1,791.34</b>			

**Public Service Secretary or Chief Executive Gifts and Benefits Disclosure**

<b>Organisation Name</b>	Social Wellbeing Agency
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<b>GST on values</b>	Figures include GST (where applicable)
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**Gifts and Benefits over \$50 annual value**

*Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the Public Service secretary or chief executive by people external to the Public Service. Include all gifts, invitations or other hospitality **whether accepted or declined**.*

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
16 August 2023	Ticket to attend Spirit of Service Awards 2023 as co-chair	Accepted	Public Service Commission	\$100 - \$500	
30 August 2023	Ticket to Diversity Awards NZ 2023	Accepted	Diversity Works NZ	\$100 - \$500	
<b>Total count of gift/benefit entries:</b>	<b>Offered</b>	<b>2</b>			
	<b>Accepted</b>	<b>2</b>			
	<b>Declined</b>	<b>0</b>			