

Official Information Act (OIA) requests

The Official Information Act 1982 (the OIA) allows government information (official information) to be requested and made available unless there is a good reason to withhold it. Official information can include documents, reports, electronic files and manuals, emails and letters.

Making a request for information

If you would like to make a request, it should be as clear and specific as you can possibly make it, and you can either:

- Email us at info@sia.govt.nz or
- Write to us: Level 3, 117 Lambton Quay, Wellington 6011 or PO Box 639, Wellington 6140.

Please include:

1. Your full name
2. Contact phone number (daytime)
3. A contact address (email & postal)
4. Details of the information you want.

We may also ask you for more details to help clarify your request.

Before making a request for information

Before requesting official information from the SIA, we encourage you to check out the information on our website and note the reports sent to the minister [below](#). You may find the detail you need is already publicly available:

- [Briefing to the incoming Minister \(BIM\)](#)
- [Cabinet Papers relating to the SIA](#)
- [Fact sheets](#)
- ['How to' guides](#)
- [Data Exchange](#)
- [Data infrastructure](#)
- [Measurement and Insights](#)
- [Place-Based Initiatives](#)

How long will it take to process my request?

The OIA requires a decision on your request to be made within 20 working days of the SIA receiving your request. This timeframe may be extended if your request is for a large volume of information, or if the SIA needs to consult. You will be notified if an extension to the timeframe is made.

Can information be withheld or refused?

Requests can be refused or information withheld, but only if a good reason exists under the OIA for not providing the information. The SIA will inform you of the reason for the refusal or why it is withheld.

Making a complaint

Contact us, we would like to work together to resolve your concerns.

You can make a complaint to the Office of the Ombudsman if you:

- Have concerns regarding the decision we made on your request; or
- are unhappy about the way your request was treated or processed.

These concerns can relate to the withholding of information, extending the timeframe to respond to you, any charges for providing the information you have requested, delays in providing you with a decision or the information.

The Office of the Ombudsman can investigate and review a decision and may make a recommendation to the agency if it is considered appropriate.

Recent Reports Provided to the Minister

Reports provided by the Social Investment Agency to the Minister for Social Development in August 2019 as at 4 October 2019

7 August 2019	Data Ethics Advisory Group
2 August 2019	Family Violence and Sexual Violence meeting
2 August 2019	SIA Excerpt for SSC Annual Report
2 August 2019	Post-Hearing questions for 19/20 estimates
7 August 2019	Data Future Partnerships Meeting 8 August
9 August 2019	Data Protection and Use Policy implementation options for Cabinet paper
9 August 2019	Minister's Update Week ending 9 August 2019
16 August 2019	SIA 2018/19 Ministerial Satisfaction Survey
23 August 2019	Update on Place-based Initiatives Evaluation
23 August 2019	Kāinga Whānau Ora
23 August 2019	Minister's Update Week ending 23 August 2019
28 August 2019	9(2)(f)(iv)
28 August 2019	Draft Cabinet Paper Outline: Withheld under 9(2)(f)(iv)

Reports provided by the Social Investment Agency to the Minister for Social Development in July 2019 as at 4 September 2019

5 July 2019	Briefing on the Social Investment Agency: For the Incoming Associate Minister for Social Development
11 July 2019	Final draft: 19/20 Estimates Document
17 July 2019	Minister's Update Week ending 17 July 2019
19 July 2019	Final: 19/20 Estimates Document
26 July 2019	Data Protection and Use Policy Draft outline for Cabinet Paper
26 July 2019	Data Protection and Use Policy Cabinet Paper Outline Principles & Guidelines Implementation A3
26 July 2019	Minister's Update Week ending 26 July 2019
26 July 2019	DRAFT Business Plan for SIA

31 July 2019	Proactive release: Approval is release PBI cabinet paper Decemeber 2018
31 July 2019	Work for Associate Minister - Summary
31 July 2019	Manawa Nui: Lightning Lab GovTech project

Reports provided by the Social Investment Agency to the Minister for Social Development in June 2019 as at 12 July 2019

4 June 2019	Joint Ministerial Briefing – Withheld under 9(f)(iv)
4 June 2019	Data Protection and Use Policy: Talking points for upcoming Ministers meeting
14 June 2019	Fortnightly Update
28 June 2019	Fortnightly Update
28 June 2019	Joint Ministerial Briefing – Withheld under 9(f)(iv)

Reports provided by the Social Investment Agency to the Minister for Social Development in May 2019 as at 12 July 2019

10 May 2019	Fortnightly Update
24 May 2019	Fortnightly Update

Reports provided by the Social Investment Agency to the Minister for Social Development in April 2019 as at 12 July 2019

5 April 2019	Fortnightly Update
23 April 2019	Vote State Services: Social Investment
26 April 2019	Fortnightly Update

Reports provided by the Social Investment Agency to the Minister for Social Development in March 2019 as at 10 May 2019

Fri 22 Mar	A3 SIA Minister's Update 22 March 2019
Fri 22 Mar	Data Protections and Use Policy: Draft Cabinet Paper

Reports provided by the Social Investment Agency to the Minister for Social Development in December 2018 as at 30 January 2019

Fri 8 Feb	Aide Memoire and A3 – Withheld under 9(f)(iv)
Fri 8 Feb	SIA Minister's Update 8 February 2019
Fri 15 Feb	Aide Memoire - Data Exchange Agency Uptake Report Back (and Min of Fin)
Fri 15 Feb	Cover note – Withheld under 9(f)(iv)
Fri 22 Feb	Data Protection and Use Policy: Terms of Reference amendments
Fri 22 Feb	SIA Minister's Update 22 February 2019

Mon 3 Dec	Aide Memoire – Meeting 6 December with Dr Graham Scott
Mon 10 Dec	Aide Memoire – Cabinet paper The Place-Based Initiatives – progress, future arrangements and resourcing
Fri 14 Dec	Briefing – Developing the Data Protection and Use Policy

Reports provided by the Social Investment Agency to the Minister for Social Development in November 2018 as at 07 January 2019

Thu 29 Nov	Aide Memoire – Meeting with Digital and Data Ministers’ Group 5 December 2018
Thu 29 Nov	Aide Memoire – Letter from Minister of Statistics on Measurement Priorities for Statistics New Zealand

Reports provided by the Social Investment Agency to the Minister for Social Development in October 2018 as at 22 November 2018

Wed 3 Oct	Briefing – ‘Your voice, your data, your say on social wellbeing’: Summary of Findings
Wed 3 Oct	Briefing – ‘Your voice, your data, your say on social wellbeing’: Māori perspectives
Wed 10 Oct	Aide Memoire – The Place-Based Initiatives: [9(2)(f)(iv)]
Fri 12 Oct	Aide Memoire – Social Wellbeing Committee Oral item: Investing for Social Wellbeing approach
Fri 26 Oct	Aide Memoire – Meeting with Digital and Data Ministers’ Group 31 October 2018

Reports provided by the Social Investment Agency to the Minister for Social Development in September 2018 as at 9 November 2018.

Wed 5 Sep	Aide Memoire - Meeting with Minister James Shaw on Cabinet paper Towards New Data and Statistics Legislation Discussion Document: Approval for release
Thu 13 Sep	A3 - Draft SIA Future Strategy and Work Programme
Fri 14 Sep	Briefing – A What Works function for New Zealand
Fri 28 Sep	A3 - Engagement hui update #6
Fri 28 Sep	Aide memoire – Further [9(2)(f)(iv)]
Fri 28 Sep	Briefing – [9(2)(f)(iv)]

Related links

[Ombudsman guidelines](#)

[Official Information Act 1982](#)